

Job Description	
Title:	Anti-Money Laundering Analyst – Fixed Term Contract
Department:	AML Team
Reporting to:	Head of AML
The Role:	<p>As an Anti-Money Laundering Analyst , you will be responsible for but not limited to the verification of client data, performing due diligence checks, reviewing KYC documentation, customer risk assessments, liaising with Business and Compliance/AML teams, Transaction Monitoring, report writing and advising on KYC requirements. In accordance with Anti-Money Laundering Requirements and Investigate and provide preliminary assessment of any Suspicious Activity triggers for potential money laundering. ICS Mortgages are obliged to perform Know-Your-Client ('KYC') reviews on all new clients they adopt and periodic reviews of these clients as per their risk category. These checks and reviews are made in strict accordance with regulatory requirements and the company's internal policies.</p>
Education and Experience:	<ul style="list-style-type: none"> • Knowledge of AML/KYC requirements within the Financial Services industry. • Work as part of a team completing KYC onboarding and periodic reviews ensuring files are processes efficiently and adhere to AML Policy & Procedures. • Ability to work to tight deadlines • Manage the end-to-end review of case files, making sure all documents and information meet internal requirements and external regulations. Escalate any issues regarding the onboarding or review process to Team Lead in a timely manner. • Carry out any other AML related tasks & Ad hoc projects as required.

	<ul style="list-style-type: none">• Excellent IT skills - proficiency in MS Office, particularly excel and word.
Skills and Personal profile	<ul style="list-style-type: none">• Good analytical skills and attention to detail.• Ability to act on own initiative and an organized approach to work.• Strong communication skills (both written and oral).• Good judgement, confidentiality, and discretion.• Ability to operate autonomously to drive deliverables and to work collaboratively as part of team.• A professional and motivated working manner with experience of working under pressure.

Applications with cover letter & CV to HR@dilosk.com